

# United Nations Nations Unies

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REFERENCE: No. 0218/RCA/MP/ONU-12

10 December 2012

Excellency,

*N. Nanié  
Fax copie  
à Euclide  
pour info et info  
16/07/13  
CDD*

I have the honour of referring to your letter of 10 October 2012, addressed to the Assistant Secretary-General for Human Resources Management regarding "Update to Inspira database and WHED."

Indeed the INSPIRA system relies on the content of the online database WHED received from IAU/UNESCO for a list of accredited educational institutions. While both IAU/UNESCO and the UN Secretariat recognize Euclide – Pole Universitaire Euclide and the other four UN institutions you mentioned as being accredited, the WHED was not including them because of its strictly country-driven categorization in the database. As these institutions are regional or global in nature they were indeed not listed in WHED. *11*

We contacted IAU/UNESCO with a formal request to include the recognized UN and other international universities under a suitable category. We are pleased to inform you that IAU/UNESCO replied last week to our request with an agreement to list in their next release of the WHED database such institutions under the country of their respective location of headquarters.

As a **transitional procedural solution**, applicants in INSPIRA should follow these general guidelines:

A degree obtained from an institution that is not listed in the IAU/UNESCO WHED Database may be recognized by the United Nations upon our determination that the institution is accredited. **You may list a degree obtained from such institutions by following the instructions below for choosing the "Other Institution" option:** if you use this option, you may be asked to provide information pertaining to the accreditation status of the institution at a later date. Please be advised that your ability to list your education under this option does not necessarily constitute recognition of your degree by the United Nations.

H. E. Charles-Armel Doubane  
Ambassador Extraordinary and Plenipotentiary  
Permanent Representative of the Central African Republic  
866 United Nations Plaza, Suite 444  
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INSTRUCTIONS FOR CHOOSING "OTHER INSTITUTION" OPTION

1. Select "University/Tertiary" for the Type of institution.
2. Select Country (where the institution is located) from the drop down menu.
3. Select **Other Institution** for the name of your institution. A new field will appear for you to type in the Name of Institution.
4. **Type** the name of your institution.
5. For the Degree/Diploma, please select from list of credentials issued by the institutions of the country you picked.
6. You may also use the **Additional Comments** field to provide any further details about your degree/credential.

We suggest that, in the future, you would guide individuals contacting you with similar concerns to address OHRM with their specific and particular details of their educational background so that OHRM can provide tailored support to them.

Please accept the assurances of our highest consideration.

Yours sincerely,



Martha Helena Lopez  
Director

Strategic Planning & Staffing Division  
Office of Human Resources Management

