



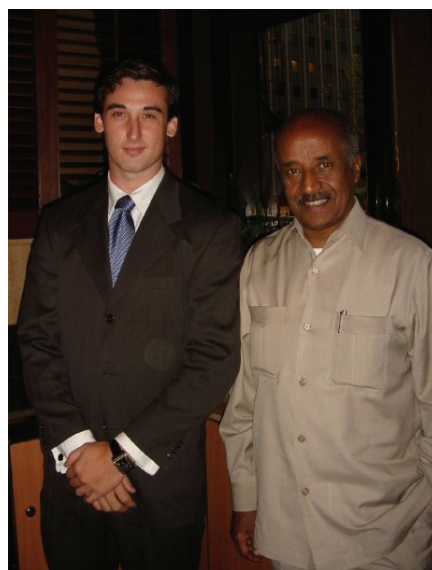
EUCLID AND AFFILIATE INSTITUTES ADMINISTRATION / OFFICIAL BIOGRAPHIES

CHAD D'AMORE ASSISTANT SECRETARY GENERAL – WASHINGTON DC

STATUTORY DESCRIPTION:

- Organ: Executive Board (Statutes, Section VI)
 - o Position: Assistant Secretary-General

Photo (right): Chad D'Amore with Eritrea's Minister of Foreign Affairs Osman Saleh



EMPLOYMENT EXPERIENCE

Booz Allen

Contractor, April 2010 – Present

- Coordinate virtual and in person educational seminars for the People Services staff to enhancement capabilities and support preparation for competencies and assessments
- Conduct training needs analysis to determine context, user needs, content, suitability, and return on investment
- Design and develop unique prescribed curriculum and learning paths for each of the People Services sub teams

Permanent Missions to the United Nations

Advisor, May 2009 - May 2010



- ☑ Provide informed, expert advisement to the Permanent Mission of the State of Eritrea on Economic and Social Development
- ☑ Travel regularly to the United Nations for committee meetings as well as meetings with heads of state, such as the Eritrean Foreign Minister and Ambassador to the United Nations
- ☑ Provide direction and development of complex programs for various ministries, including the Ministry of Foreign Affairs and the Ministry of Education

EUCLID

Assistant Secretary General for Educational Programs / Managing Editor, September 2008-Present

- ☑ Provide expert critical analysis of business operating procedures to devise most efficient and effective methods of accomplishing established goals
- ☑ Plan the study of work problems and procedures, such as organizational change, communications and information flow, document production, and budget analysis
- ☑ Work with various levels of political appointees across national and international sectors to manage LOT3 of the Education Sector Development Program for the Ministry of Education for the State of Eritrea
- ☑ Gather information and share expert opinions through the creation and review of weekly articles on global affairs for the Diplomatic Monitor, the institutional e-journal for Euclid (2008-2009)

Things To Do, Inc. – A premiere event planning organization that plans and produces cultural events for young professionals, Things To Do, Inc. enriches the personal and professional lives of people of all ages by producing a variety of interactive social, educational, and cultural events that encourage members to learn new things and meet new people.

Deputy Director of Production, 2005-Present

- ☑ Conduct research and analysis of event venues and programs for delivery throughout the DC Metro region
- ☑ Work with vendors and DC business owners to produce events—including galas at more than 30 embassies, the Nation’s Triathlon, and the Dextro World Championship Triathlon—to accomplish goals set forth in the TTD mission
- ☑ Apply time management and delegation skills to manage a staff of more than 30 part-time employees, five nationally based websites, a database of more 600 events, and more than 15,000 fifteen thousand entries annually



EDUCATION AND TRAINING

AMU: Masters in Global Business Administration Candidate (anticipated graduation date: 2011)

American University: School of International Service, B.A., International Relations - Functional Specialty: Foreign Policy; Regional Specialty: The Middle East (May)
Relevant coursework: Cross Cultural Communication, Negotiation Analysis and Skills, Public International Law, North American Security Issues

Study Abroad:

Dubai, United Arab Emirates– Focus on Arabic and Public International Law

Vienna, Austria – Focus on German and cultural studies

SKILLS AND MEMBERSHIPS

- ☑ Languages: Intermediate German, Beginner Arabic
- ☑ Computer: HTML, Adobe Creative Suite 3, Microsoft Office
- ☑ Member: Young Professional in Foreign Policy, American Society of International Law, Intelligence and National Security Alliance, and Foreign Policy Association

Contact Information:

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